

# OUAZ ATHLETIC COMPLIANCE & ELIGIBILITY

## TRANSFERABLE COURSES

The following policies and explanations are for the application of coursework transferred from  
**Straighterline, Sophia, Study.com, CLEP, and Coursera**

### TRANSFER DEADLINES

For courses to appear on an OUAZ transcript, the start date and date of completion listed on the official transcript must fall within the term of application:

- FALL: Pre-Fall, Fall 1, Fall 2
- SPRING: Spring 1, Spring 2
- SUMMER: Early Summer, Summer\*

\*For courses to transfer to the regular summer term they should be started and completed before the pre-fall term begins.

Courses taken in Spring 3 will be listed on the transcript under the early summer term.

See the academic calendar for the current year to know the specific deadline dates.

### TERM LIMITS

#### New Students:

any student who **has NOT completed or begun** a term or semester at OUAZ.

- OUAZ will accept all hours from all the organizations listed above.
- Courses will be placed on the OUAZ transcript in the semester based on the completion date of the course, as it is listed on the official transcript.
- If a student transfers 12 or more hours, they have met their limit, and no more hours can be accepted.

#### Current Students:

any student who **has completed or begun** a term or semester at OUAZ.

- OUAZ students will be limited to one course per term.
  - Example: 2 courses in Spring - 1 in Spring 1, and 1 in Spring 2
- OUAZ students will be limited to a total of **12** hours from all organizations **combined** for a student's academic career.

### COURSE APPLICATION

- Any course that is intended to satisfy a course required by the major will not be accepted for transfer;
- Any course that is intended to satisfy a Breadth Area requirement is not accepted for transfer;
- Any course that is intended to satisfy an LAS course is not accepted for transfer

None of the courses from these organizations bring GPA credits and cannot impact a current GPA.

### NAIA ELIGIBILITY

For these organization's courses to impact an NAIA determination, they must be listed on an accredited University's official transcript.

If your student-athlete is using these courses to earn an eligible determination from PlayNAIA.org they need to send official transcripts to OUAZ and request their OUAZ transcripts to be sent to the NAIA.

### ELIGIBILITY IMPACT

Courses from these organizations can impact the following bylaws:

- 12-Hour Rule
- Terms of Attendance
- Identification

SEE THE FOLLOWING PAGE FOR MORE INFORMATION

1/2

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# TRANSFERABLE COURSES

## MORE INFORMATION:

### HOUR LIMITS:

"Students can transfer a MAXIMUM of 12 credits TOTAL (from all organizations ADDED together, not 12 from EACH organization)."

- The 12 hour limit is not just for a term or academic year, but for the entire student's academic career. Meaning that 12-hours are the most that can appear on their Ottawa transcript cumulatively.

### TRANSFERS:

If a transfer (new) student comes to OU with more than 12 hours, only 12 of those hours will be accepted and placed on the transcript. The student from then on will have reached the "limit" and no more hours may be transferred into OU.

\*\*Hours will be placed on the transcripts based on end dates

- 01/01 – 04/30 – Spring Transfer
- 05/01 – 06/30 – Early Summer Transfer
- 7/1 -7/31 – Summer Transfer
- 08/01 – 12/31 – Fall Transfer

*If these types of courses appear on a previous institution's official transcript it can impact terms of attendance, even if the courses are not transferred into OUAZ.*

### 12-Hour Rule:

These courses can be used to fulfill the 12-hour rule. Student-athletes can meet the 12-hour rule only upon the completion of the hours and placement of the credits on the OUAZ transcript.

### Terms of Attendance:

Both test credit and the self-paced courses can count toward Terms of Attendance as a full-time term. This can occur retroactively.

*[Example: A student is part-time during the Fall semester at 9 hours enrolled. They take one 3-hour course during a term in the fall semester, once that course is listed on the OUAZ transcript the student will be charged a term of attendance for attempting full-time enrollment in a single semester.]*

### Identification:

Test credit and self-paced courses can only be used to identify a student at OUAZ if the student is enrolled in at least 9 hours in one term and 3 hours from a test credit or self-paced course are listed on the OU transcript.

- *Simply enrolling in a testing organization or with the self-paced organization will not identify a student. The test/self-paced course hours must be earned and placed on the OU transcript before the student is considered identified.*
- *A student must identify at OUAZ before they are permitted to practice.*

### Ottawa University Academic Reference Handbook 2.5.1.1.1 Straighterline Courses

Effective January 1, 2020, Ottawa University will limit the transferability and application of Straighterline courses in all majors to one course per term or semester and cannot be taken consecutively. Ottawa University will accept a maximum number of 12 credit hours for an entire degree. Courses already transferred prior to January 1, 2020 will be honored for the individual student and sustained for that individual's graduation requirements, even if the total exceeds 12 credits. However, if a student has not yet transferred credit by January 1, 2020, this policy will be in effect going forward. If the student is currently at the maximum credits allowable prior to January 1, 2020, no additional credit beyond January 1, 2020 will be allowed. This new policy is in addition to the Core-Specific policy directed by the School of Business. The Angell Snyder School of Business will not consider coursework from Straighterline to be equivalent courses for any of the required business foundation or major courses. Effective July 1, 2020, the School of Arts and Sciences will not consider coursework from Straighterline to be equivalent for any course required for any Arts and Sciences major; neither will Straighterline courses be considered equivalent to required courses in the general education Breadth Areas or Liberal Arts Studies sequence. Straighterline courses would remain equivalent for transfer in the case of elective coursework, as allowed by university policy. Any exceptions to this policy would require the approval of the appropriate School Dean.

### Ottawa University Academic Reference Handbook 2.5.1.1.2 Sophia Learning and similar ACE credit providing organizations (Fall 2020)

Effective January 1, 2021, Ottawa University ("OU") limits the transferability and application of Sophia courses for all undergraduate majors to one course per term or semester for a total of 12 credit hours from all organizations (effective January 1, 2022) for an entire degree. Students can take a course in an 8-week term but cannot take a course in the 16-week semester at the same time and have that count towards the 12 hour total. If the student takes a course in the 16-week semester, the student cannot take a course in any of the 8-week terms and have it count towards the 12 hour total. (language clarifying terms/semester added after AAC meeting January 2022). OU will honor courses already transferred prior to January 1, 2021 to meet graduation requirements, even if total credits exceed 12 hours. If a student is currently at the maximum credits allowed prior to January 1, 2021, the student will receive no additional credits beyond specified date. As of January 1, 2021, this policy is in full effect and supersedes any prior policy going forward. Credit awards are based on recommendations of the American Council of Education (ACE) whenever possible. OU does not consider coursework from Sophia, Coursera, or Study.com (effective January 1, 2022) as an equivalent for any required major courses. Furthermore, Sophia, Coursera, and Study.com (effective January 1, 2022) courses are not considered equivalent to any required courses in the General Education Breadth Areas or Liberal Arts Studies sequence. However, Sophia, Coursera, and Study.com (effective January 2022) courses are equivalent and transferrable to satisfy elective requirements as allowed by university policy. Any exceptions to this policy require the approval of the appropriate School Dean. In the future, The University Registrar is obligated to identify other and new organizations providing similar credit. The University Registrar should bring these new organizations to the attention of the University Academic Council upon discovery.

To find the full Academic Reference Handbook, go to MyOttawa and search for "Academic Reference Handbook" and select the most recent version.  
Signatures below only verify the academic acceptance policies. All athletic eligibility information has been written by Alex Blaser.

Julie McAdoo, University Registrar: \_\_\_\_\_

Mark Ortiz, Associate Registrar: \_\_\_\_\_

**MOST RECENT CONFIRMATION: 5/9/2023**

Assembled for athletic reference by Alexandra Blaser